

PLAN OF ACTION FOR THE YEAR OF 2014 OF MONGOLIA EITI IMPLEMENTATION

Goals:

1. To familiarize Extractive Industries Transparency Initiative and Responsible Mining Initiative and their principles and standards; (from Plan of Action of Government of Mongolia 2012-2016)

2. To implement EITI new standards - (1. Effective oversight by the multi-stakeholder group; 2. Timely publication of EITI Reports; 3. EITI Reports that include contextual information about the extractive industries; 4. The production of comprehensive EITI Reports that include full government disclosure of extractive industry revenues, and disclosure of all material payments to government by oil, gas and mining companies; 5. A credible assurance process applying international standards; 6. EITI Reports that are comprehensible, actively promoted, publicly accessible, and contribute to public debate; 7. The multi-stakeholder group to take steps to act on lessons learned and review the outcomes and impact of EITI implementation ;)

#	Activities to be implemented	Timeframe	Responsible party/organization	Co-organizers	Funding source	Performance Indicator	Related articles of EITI Standard
One. Implementing EITI New Standards							
1	Research extractive industries' production, sales, license allocation and registration for the year of 2012 and incorporate to the reconciliation report of 2012.	January	MRAM, PA, NEA	MoM, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3.5; 3.9-3.10
2	Prepare overview of significant exploration activities in 2012 and incorporate to the reconciliation report of 2012.	January	MRAM, PA, NEA	MoM, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3,3
3	Prepare overview of extractive industries fiscal regime and revenue distribution and incorporate to the reconciliation report of 2012.	February	MoF, GDT	MoF, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3,2 3,7 3,8
4	Prepare information about the contribution of the extractive industries to the economy for the year of 2012 and incorporate it to the RR 2012.	February	MoF, MoM	MoM, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3,4
5	Establish working group on disclosing contracts established between Government/local authority and extractive company, and beneficial ownership and incorporate its result to the RR 2012.	March	MRAM, PA, NEA, MNMA, Coal Association	MoF, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3.11 3.12
6	Prepare State owned companies ownership (joint and subsidiaries) statement by the end of 2012 and incorporate it to the RR 2012.	April	State Property Committee, Erdenes MGL	MoF, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3.6

7	Conduct study on product sharing agreements (valid by the end of 2012) and prepare report on revenues received according to such agreements and incorporate its result to the RR 2012.	May	PA	MoM, MoF, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3.12
8	Prepare report of 2012 on social expenditures, infrastructure and barter arrangements, sub-national transfers by aimags and incorporate to the RR 2012.	June	Aimags' Governmors Office	MoF, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	4.1
9	Prepare report of 2012 on sub-national payments and transfers by aimag and incorporate to the RR 2012.	July	MoF, Budget dept	MoF, Secretariat	Secretariat 300usd	Has to be fulfilled appointed timeframe	3.7, 4.1
10	Research possible solutions on a credible assurance process of companies EITI reports	September	MoF, Accounting Policy Dept	MoF, Secretariat	Secretariat 180usd	Has to be fulfilled appointed timeframe	5
11	Research possible solutions on a credible assurance process of governments EITI reports	October	MoF, Accounting Policy Dept	MoF, Secretariat	Secretariat 180usd	Has to be fulfilled appointed timeframe	5
Two. Additional works to Mongolia EITI 2012 Reconciliation Report							
12	According to new standard abovementioned #1-11 tasks results shall be incorporated into report and published	October	Secretariat	MSWG	Secretariat 600usd	Has to be fulfilled appointed timeframe	6
13	Submit EITI Reconciliation Report 2012 to EITI International Secretariat	November	Secretariat	MSWG	Secretariat 120usd	Has to be fulfilled appointed timeframe	2
14	Prepare and publish Mongolia EITI progress report	January	Secretariat	MSWG	Secretariat 300usd	Has to be fulfilled appointed timeframe	7.2 a
15	Develop work plan for implementing Reconciler's recommendation based on monitoring result of annual EITI Reconciliation Recommendation fulfillment	Jan-Apr	Secretariat, Civil society representative	MSWG	Secretariat 300usd	Has to be fulfilled appointed timeframe	7
15.1	Establish database in EITIM Secretariat	Feb-Jun	Secretariat	MSWG	Secretariat	Has to be fulfilled appointed timeframe	6
15.2	Expand Secretariat's capacity by IT specialist	Jan-Mar	ASI	Secretariat	ECБХБ	Has to be fulfilled appointed timeframe	6
Three. Mongolia EITI 2013 Reconciliation Report							
16	EITI 2013 reports of Government and Company	Feb-Apr	MoF, GDT, MRAM, PA, NEA Secretariat	MNMA, MoF	All stakeholders	By May 15	5
17	Prepare and organize 2013 Reconciliation Report bid	Feb-May	Secretariat	Evaluation committee	Secretariat 120usd	By March 1	5

17.1	Prepare bidding documents	Jan-Feb	Secretariat	Evaluation committee	Secretariat 60usd	By March 1	5
17.2	Evaluate bidders	Apr-May	Secretariat	Evaluation committee	Secretariat 60usd	By June 1	5
18	Participate Procurement training (MSWG members) and get A3 certificate	Jan-Feb	Secretariat	Secretariat	Secretariat 120usd	By March 1	5
19	Contract with selected consortium, organize, negotiate and approve reconciliation work	Jul-Dec	Secretariat	Cabinet Secretariat of GoM, Evaluation committee	Secretariat 120,000usd	By June 30	5
Four. Capacity building and training activities							
20	Pre-reporting training for companies' accountant (50 persons)	January	Secretariat	MRAM	Secretariat 1800usd	Has to be fulfilled appointed timeframe	6
21	Pre-reporting training for companies' accountant (50 persons)	February	Secretariat	MRAM	Secretariat 1800usd	Has to be fulfilled appointed timeframe	6
22	Pre-reporting training for Central government Authorities (60 persons)	November	Secretariat	MoF, GDT	Secretariat 1800usd	Has to be fulfilled appointed timeframe	6
23	Pre-reporting training for Local government Authorities (30 persons)	May	Secretariat	GDT	Secretariat 2400usd	Has to be fulfilled appointed timeframe	6
24	Training for Deputy of Governors (30 persons)	June	Secretariat	Aimags' Governmors Office	Secretariat 2400usd	Has to be fulfilled appointed timeframe	6
25	Training for regional civil society organizations and press & media journalist (20 persons)	July	Secretariat	Civil Society Representative	Secretariat 3000usd	Has to be fulfilled appointed timeframe	6
Five. EITI implementation in sub-national level							
26	Promote sub-national EITI council's activity	March	Aimags' Governmors Office	Secretariat	Secretariat 13000usd	Has to be fulfilled appointed timeframe	6
27	Establish EITI Information Center in selected aimags and provide support for constant activity	May	Aimags' and City EITI sub-councils	Secretariat	Secretariat 12000usd	Has to be fulfilled appointed timeframe	6
28	Disclose revenues of taxes and payments in sub-national budget and its expenditures	June	Aimags' and City EITI sub-councils	Secretariat	Secretariat 600usd	Has to be fulfilled appointed timeframe	6

29	Northern regional EITI Conference	June	MSWG, Secretariat	Aimags' Governmors Office	Secretariat 3000usd	Has to be fulfilled appointed timeframe	6
30	Central regional EITI Conference	July	MSWG, Secretariat	Aimags' Governmors Office	Secretariat 3000usd	Has to be fulfilled appointed timeframe	6
31	Western regional EITI Conference	September	MSWG, Secretariat	Aimags' Governmors Office	Secretariat 6000usd	Has to be fulfilled appointed timeframe	6
32	Eastern regional EITI Conference	October	MSWG, Secretariat	Aimags' Governmors Office	Secretariat 3000usd	Has to be fulfilled appointed timeframe	6
33	Organize EITI sub-national conference in aimags (mining activity is ongoing)	Annually	Aimags' and City EITI sub- councils, CSR	MSWG and Secretariat	-	Has to be fulfilled appointed timeframe	6
Six. Press and Media activities							
34	Publish and disseminate a summary of the Mongolia EITI 2012 Reconciliation Report	October	Secretariat	Civil society representatives, MNMA, Cabinet Secretariat of GoM	Secretariat 6000usd	Has to be fulfilled appointed timeframe	6
35	Publish and disseminate a brochure of Mongolia EITI /English, Mongolian/	November	Secretariat	MSWG	Secretariat 3000usd	Has to be fulfilled appointed timeframe	6
36	Visualize EITI Reconciliation Reports key findings and data for better usage and accessibility - 2011-2012 (Open data mapping system)	monthly	Secretariat	MSWG	Secretariat 12000usd	Has to be fulfilled appointed timeframe	6
37	Organize press conference about NC and MSWG meetings	According to detailed schedule	Secretariat	Cabinet Secretariat of GoM	Secretariat 1800usd	MSWG meetings at least once per quarter, NC meeting at least twice per year	6
38	Prepare and broadcast EITI TV special serials	According to detailed schedule	Secretariat	Cabinet Secretariat of GoM	Secretariat 6000usd	Twice per year	6
38	Constantly broadcast EITI related news by key media channels	monthly	Secretariat	MSWG	Secretariat 12000usd	Has to be fulfilled appointed timeframe	6

39	Organize EITI National Conference	November	Secretariat	MSWG	Secretariat 4800usd	Has to be fulfilled appointed timeframe	6
40	Organize an event for familiarizing transparent company	December	Secretariat	MSWG	Secretariat 300usd	Has to be fulfilled appointed timeframe	6
Seven. External events							
41	Experience sharing with foreign countries, participate related trainings, invite external representatives	Jan-Dec	Secretariat	All stakeholders	Secretariat 1200usd	At least once per year	6
Eight. Plan of EBRD funded project – Total project financing is 353,454 euros for the year of 2011-2014							
42	To organize public events for introducing EIT law draft	April	ASI	MSWG	EBRD	Until submission of draft law to the Great State Khural	3,2
43	EITI capacity building trainings and seminars	January	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6
43.1	Seminar for NC and MSWG members	January	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6
43.2	Final seminar for EITI Stakeholders	January	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6
43.3	Seminar for journalists	January	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6
44	To develop draft EITI Communication Strategy and get approval from MSWG and organize 2 public events.	February	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6
45	Develop e-reporting system and implement pilot phases for the e-reporting	June	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6
46	Study tour	March	ASI	MSWG	EBRD	Has to be fulfilled appointed timeframe	6

EITI Mongolia Multi-Stakeholders Working Group and Secretariat